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Data Protection Impact Assessment

**Pathfinder worker in school – Summer term 2022**

**Birmingham Children’s Collaborative Working**

Risk Assessment help identify most effective way to comply with data protection when, potential high risk:

* Sharing Personal data
* Sensitive information

To be read in conjunction with the Birmingham Children’s Collaborative working information sharing framework.

| Category of personal data including reference to a category of data subject e.g. employees, pupils, staff and so on.  Data set | Identify any means used to collect this information (such as a consent form or online portal) | Individual or team with "ownership" of the data | For what purposes is this category of personal data held or used? | Who can access the personal data and with whom is it shared? This includes internally, third parties (such as contractors), outside agencies and so on | For how long is this category of personal data kept? | Impact of threat if occurs:  1 = low  5 = high  Identify what potential threat could be realised. | Likelihood of threat  Low  Medium  High | Action Plan  Identify actions to address any threat, mitigate risk. | Review date |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Personal data | Direct access whilst at school weekly. | DSL team  School database  Parent consent | Public Task  Legal obligation  Health or Social Care | 3rd party as per Information share framework (attached) | In accordance with organisation records management schedule. | 3 –sensitive information but within strict framework agreed | Very low  Framework signed | DSL to manage sharing of information with pathfinder. | Ongoing during process. |

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