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**COVID 19 - Visitor Code of Conduct**

**(updated 4th November 2020)**

Holly Hill is working hard to ensure the safety and wellbeing of all our pupils, staff, families and visitors. Providing a safe environment is important, so we kindly request that you follow the following simple rules.

* If you are unwell with a new continuous cough or a high temperature you should stay at home and follow the government guidance. Please call the school to advise us. You can also contact NHS 111: <https://111.nhs.uk/covid-19/> .
* Please use hand sanitiser when entering the school, and ensure you follow government guidelines and regularly wash hands during the day.
* Please wear a mask at all time on the premises.
* Please follow all queue signage and please adhere to any placed distance markers.
* Please follow one-way routes around the outside of the school.
* Please respect and maintain a 2m social distancing (where possible) with other staff in school
* Please use available disinfectant spray and disposable paper towels to sanitise any shared items before and after use.
* Please clear tables after use and dispose of all your rubbish in the bins provided.
* Hand sanitiser is available throughout school, please use this regularly.

These measures are designed to help maintain a safe environment for your visit.

Our office staff will be delighted to answer any questions you may have.